



# BE CYCLELOGICAL

BIKES MAKE PEOPLE SMILE!



EXHIBITOR SETUP & BIKE CHECK-IN ~ FRI, APRIL 18, 10AM - 1PM

SPOKANE BIKE SWAP ~ SAT, APRIL 19, 9AM - 4PM



Register Today!

**SELL IT! SHOP IT! DONATE IT!**



**APRIL 19**  
SPOKANE BIKE SWAP ~ 9AM - 4PM

**APRIL 18**  
EXHIBITOR SETUP & BIKE CONSIGNMENT CHECK-IN ~ 10AM - 1PM  
**SPOKANE COUNTY FAIR AND EXPO CENTER**

## Join the Inland Northwest's Largest Bicycle Event!



The Spokane Bike Swap & Expo (SBS) is your region's only biking and biking equipment event featuring hundreds of new and used bikes. Over 50 exhibitors sell new bicycles, and accessories and promote their products and services. Exhibitors include cycling events, health and wellness programs, recreational non-profits, and more!

Sponsors and exhibitors are key to our success and growth. We offer six sponsorship levels and four different sizes of exhibitor spaces. Your organization may select the level of visibility that fits your marketing plan, builds brand awareness, offers employee engagement, and generates goodwill.

With an anticipated 3,000 attendees at the 2025 Spokane Bike Swap, it's a perfect opportunity to increase your reach and maximize your exposure! Plus, your presence will show your commitment to healthy, active living and support for alternative commuting opportunities.

**The Spokane Bike Swap and Expo is a non-profit!**  
**Proceeds from the event will benefit regional charitable organizations.**

### Our Mission



**Building a community of cyclists  
by providing access to affordable bikes.**



### Our Vision

**To instill a love of biking and the outdoors,  
and to provide charitable support that encourages  
a healthy and vibrant community.**



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## Opportunities and Benefits

Sponsorship Levels		Title \$5,000	Platinum \$3,000	Targeted* \$2,000	Gold \$1,000	Silver \$500	Bronze \$300
	Your Logo & Link on SBS Website	✓	✓	✓	✓	✓	✓
	Your Logo posted on SBS Facebook Feed	✓	✓	✓	✓	✓	✓
	Complimentary SBS Admissions	20	12	8	6	4	2
	Save the Date E-Cards** (Potentially reaching 50K+)	✓	✓	✓	✓	✓	
	10' X 10' (8' table included)	✓	✓	✓	✓	✓	
	Recognition on SBS Twitter Account	✓	✓	✓	✓		
	Your Logo on SBS Posters** (750 distributed)	✓	✓	✓	✓		
	Your Logo on SBS Volunteer T-shirts**	✓	✓	✓			
	Banner at Event (Provided by sponsor)	✓	✓	✓			
	Bike Swap Day Announcements	✓	✓	✓			
	Your Logo on Print Ads	✓	✓				
Banner in Bike Corral (Provided by sponsor)	✓						
SBS Facebook Cover Photo	✓						



Register Today!

\* Brand a targeted area in the Bike Swap! Our SBS team will work with your organization to maximize your exposure and branding in a targeted area of the Bike Swap such as the bike corral, volunteers, education, kids bike helmet giveaway, or media.

\*\* The deadline to be included in the artwork is March 1, 2025.



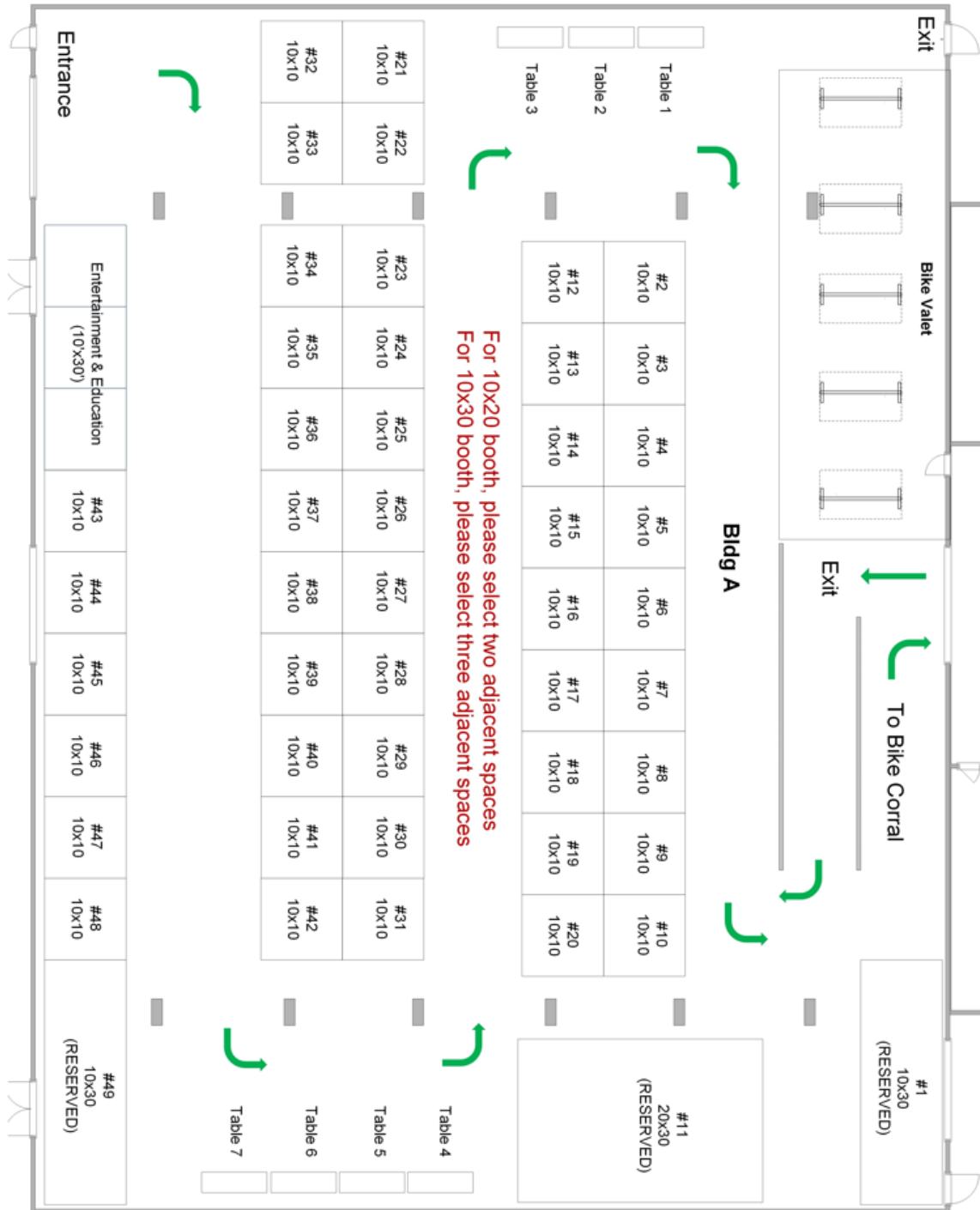


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## Event Layout



Please note that this layout may be subject to slight changes depending on the booth sizes chosen.



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## Registration and Business Information

**Sponsorship**

Title Sponsor \$5,000

Platinum Sponsor \$3,000

Targeted Sponsor (select an option) \$2,000

Bike Corral       Volunteers       Educational       Other \_\_\_\_\_

Kids Helmet Giveaway       Communications       Community

Gold Sponsor \$1,000

Silver Sponsor \$ 500

Bronze Sponsor \$ 300

**Exhibitor**

Save With an Early Bird Discount!	By Nov 15	By Dec 31	By Feb 28	By Apr 11
<input type="checkbox"/> 10' X 30'	\$370	\$390	\$410	\$460
<input type="checkbox"/> 10' X 20'	\$280	\$300	\$320	\$350
<input type="checkbox"/> 10' X 10'	\$210	\$220	\$230	\$260
<input type="checkbox"/> 10' X 10' Non-Profit	\$150	\$160	\$170	\$190
<input type="checkbox"/> Table Space	\$110	\$120	\$130	\$140

Note\* Wi-Fi included. Power, table, and chairs available upon request Total Due \$ \_\_\_\_\_

**Sponsor & Exhibitor Info**

To register, return your completed form with payment to the Spokane Bike Swap or mail it to *Spokane Bike Swap and Expo, PO Box 986, Spokane, WA 99210*

Business Name \_\_\_\_\_ Contact \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Website URL \_\_\_\_\_

Desired Exhibitor Space Choice #: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ (Please refer to building layout for space #)

Please indicate what is needed: 1-8ft table  Chairs: 1  2  Power  (extension cords not supplied)

Special Requests \_\_\_\_\_

Check Enclosed \$ \_\_\_\_\_ (Please make checks payable to Spokane Bike Swap)

Credit/Debit Card Payment ([Click here to pay](#))

I have read and agree to the Spokane Bike Swap 2025 Exhibitor Terms and Conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



- Email color & black/white logo in a high-resolution format to Billy Norton at [bnorton@spokanecounty.org](mailto:bnorton@spokanecounty.org).
- Your completed registration and full payment secure your presence at the 2025 Spokane Bike Swap.



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## Exhibitor Terms and Conditions

The Spokane Bike Swap is on April 19, 2025. Shopping hours for the public are 9am – 4pm  
Spokane County Fair & Expo Center, 404 N. Havana Street, Spokane, WA 99202.

### All Bike Swap & Expo exhibitors agree to the following terms and conditions:

- Exhibitors will be in Ag Building A unless otherwise specified. **The setup is Friday, April 18 from 10am – 1:00pm.**
- Although power is provided in the building, extension cords are required to connect power to your exhibitor space. The extension cord must be long enough to reach the power source. Multiple connected extension cords are not allowed.
- **Take down and move out is Saturday, April 19 from 4-5 p.m.**
- All exhibitors must stay for the entire event hours, early takedown of space is not allowed.
- Exhibitors manage their own transactions and assets and must provide customers with sales receipts for exiting the building.
- Exhibitors must provide a list of people who will work in their exhibitor space by Thursday, April 10, to Linda Radford: [lrادford@spokanecounty.org](mailto:lrادford@spokanecounty.org).
- Exhibitor employees/representatives' check-in is Saturday starting at 8 a.m. Exhibitor's employees/representatives are required to check in at the exhibitor's check-in table in Building C on Saturday to receive a lanyard exhibitor pass and access to the event and exhibitor space. Lanyards must be worn while working at the event and returned when leaving the event.
- Spokane Bike Swap & Expo, sponsors, members, and volunteers are not responsible for lost, stolen, or damaged items, before, during, or after the hours of the Bike Swap.
- **Exhibitor bike registration is on Friday, April 18 from 10am – 1pm.** Tax is not collected on bikes sold in the bike corral. Exhibitors are responsible for any taxes associated with the sale of their bikes in the bike corral.
- Business License – Exhibitors are exempt from a Business License if they are not conducting business outside of the Spokane Bike Swap event. If you sell merchandise, you take responsibility to act in accordance with sales tax regulations.
- The Spokane Bike Swap reserves the right to reject any applicant or exhibitor the amount he/she has paid for space. The Spokane Bike Swap reserves the right to assign, designate, or change your booth location.
- Reservation, deposit, or payment in full for the exhibitor's booth space shall accompany this signed Exhibitor's Agreement. Application received without such will not be processed.
- Overnight security will be provided on Friday evening after the event setup. While security is provided, the Spokane Bike Swap shall not be responsible for any losses the exhibitor might suffer.
- Exhibitor acknowledges that Spokane Bike Swap does not have insurance covering the exhibitor's property. It is the exhibitor's sole responsibility to obtain interruption, property damage, personal injury, vandalism, theft, and any other insurance it might need to cover any losses it might suffer at the Spokane Bike Swap.
- If the Exhibitor is not able to attend the Spokane Bike Swap, Exhibitor may be entitled to a refund on the following schedule:
  - 45 Day: If written cancellation is received and if booth space is resold, Exhibitor is entitled to an 80% refund.
  - 30 Day: If written cancellation is received and if booth space is resold, Exhibitor is entitled to a 50% refund.
  - Less than 30 Days: if Exhibitor cancels, Exhibitor will not receive a refund.
- Solicitation of/by/for the Exhibitor's business, services, or merchandise is not allowed inside the Bike Corral. Inflating prices on bikes registered in the bike corral is also not allowed. The Bike Corral is an opportunity to sell your bike hassle-free while supporting the goals of the Spokane Bike Swap.
- You agree that you and any employees/representatives that will work and/or participate at the Spokane Bike Swap & Expo will abide by these terms and conditions set forth above, and agree to hold harmless and not seek compensation of any type from the Spokane Bike Swap & Expo, its partners, sponsors, members, volunteers, and associates in the event of any loss, theft, or damage to your property or injury to your person suffered by your participation in or travel to and from the Spokane Bike Swap & Expo.
- Spokane Bike Swap operators reserve the right to modify these terms and conditions.